



## Minutes

### Planning and Strategy Committee

Held at Council Chambers, 1 Belgrave Street Manly on:

**Monday 6 December 2010**

*All minutes are subject to confirmation at a subsequent meeting.*

*Copies of business papers are available at the Customer Services Counter at Manly Council, Manly Library and Seaforth Library and are available on Council's website:  
[www.manly.nsw.gov.au](http://www.manly.nsw.gov.au)*

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**TO THE MAYOR AND COUNCILLORS OF THE COUNCIL:**

The Planning and Strategy Committee, having met at 7.50pm on Monday 6 December 2010, in the Council Chambers, Town Hall, Manly, to consider the various matters referred to it, now reports the decisions reached which are stated hereunder.

**PRESENT**

Councillor A Heasman, Deputy Chairperson  
Councillor B Aird  
Councillor H Burns  
Councillor L Elder  
Councillor C Griffin  
Councillor A Le Surf – Chairperson that presided  
Councillor Dr P Macdonald  
Councillor R Morrison, Deputy Mayor  
Councillor D Murphy  
Councillor M Norek (arrived at 8.03pm)

**ALSO PRESENT**

Henry Wong, General Manager  
Stephen Clements, Deputy General Manager, Executive Manager, Environmental Services  
Anthony Hewton, Head of Strategy, Staff in Charge General Managers Unit  
Jenny Nascimento, Manager, Financial Services  
Lynne Jess, Secretariat Services

**APOLOGIES**

Apologies were tendered on behalf of the Mayor, Councillor Jean Hay AM and Councillor Whitting, for non-attendance.

PS119/10 **RESOLVED: (Murphy / Burns)**

That the apologies received from the Mayor, Councillor Jean Hay AM and Councillor Whitting for non-attendance, be accepted and leave be granted.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

**DECLARATIONS OF PECUNIARY INTEREST / CONFLICT OF INTEREST**

<b>Name:</b>	<b>Item Number:</b>	<b>Nature of Interest:</b>
Cllr Barbara Aird	Environmental Services Division Report No 37	One of the properties is in her street.

## CONFIRMATION OF MINUTES

### MOTION (Elder / Heasman)

That copies of the Minutes of the Planning and Strategy Committee held on Monday, 01 November 2010, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

### PS120/10 RESOLVED: (Elder / Heasman)

That copies of the Minutes of the Planning and Strategy Committee held on Monday, 01 November 2010, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

## REPORTS OF COMMITTEES

Report Of Committees Report No. 47

### Minutes for Adoption by Council - Special Purpose Committees - without recommendations of a substantial nature

The Minutes of the following Special Purpose Committee Meetings are tabled at this meeting.

#### Minutes of Meetings for adoption without recommendations of a substantial nature.

- i) Meals on Wheels Committee – 13 October 2010
- ii) Manly Local Environmental Plan and Development Control Plan Working Group – 18 October 2010
- iii) Surf Club Liaison Working Group – 19 October 2010
- iv) Landscape Management & Urban Design Committee – 20 October 2010
- v) Sister Cities Committee – 27 October 2010
- vi) Councillors Implementation Working Group for Ombudsman's Recommendations – 9, 15, 22 and 29 November 2010
- vii) Manly Arts Festival Working Group – 10 November 2010
- viii) Meals on Wheels Committee – 10 November 2010
- ix) Community Safety Committee – 11 November 2010
- x) Harbour Foreshores & Coastline Management Committee – 16 November 2010

### MOTION (Heasman / Elder)

That the Minutes of the following Special Purpose Committee Meetings be adopted:

- i) Meals on Wheels Committee – 13 October 2010
- ii) Manly Local Environmental Plan and Development Control Plan Working Group – 18 October 2010
- iii) Surf Club Liaison Working Group – 19 October 2010
- iv) Landscape Management & Urban Design Committee – 20 October 2010
- v) Sister Cities Committee – 27 October 2010
- vi) Councillors Implementation Working Group for Ombudsman's Recommendations – 9, 15, 22 and 29 November 2010
- vii) Manly Arts Festival Working Group – 10 November 2010
- viii) Meals on Wheels Committee – 10 November 2010
- ix) Community Safety Committee – 11 November 2010

- x) Harbour Foreshores & Coastline Management Committee – 16 November 2010

PS121/10 **RESOLVED:** (Heasman / Elder)

That the Minutes of the following Special Purpose Committee Meetings be adopted:

- i) Meals on Wheels Committee – 13 October 2010
- ii) Manly Local Environmental Plan and Development Control Plan Working Group – 18 October 2010
- iii) Surf Club Liaison Working Group – 19 October 2010
- iv) Landscape Management & Urban Design Committee – 20 October 2010
- v) Sister Cities Committee – 27 October 2010
- vi) Councillors Implementation Working Group for Ombudsman’s Recommendations – 9, 15, 22 and 29 November 2010
- vii) Manly Arts Festival Working Group – 10 November 2010
- viii) Meals on Wheels Committee – 10 November 2010
- ix) Community Safety Committee – 11 November 2010
- x) Harbour Foreshores & Coastline Management Committee – 16 November 2010

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

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Report Of Committees Report No. 48

**Minutes for Adoption by Council - Sports Facilities Committee - 5 November 2010**

These reports were dealt with at the Sports Facilities Committee meeting of 5 November 2010 and were listed as Recommendations in those minutes. These items are hereby submitted to the Planning and Strategy Meeting, together with the minutes for formal adoption by Council.

**1. ITEM 5 Possible Priorities for the Next Financial Year**

The Committee looked at the current priorities list and suggests items that could be prioritised for the next financial year.

This priorities list will be used to detail priorities or introduce future priority projects.

Objective or project	Description	Target
All Fields General		
Field Levelling	Leveling of uneven fields	2011
Facilities improvements	Toilets, canteens, seating, fences infrastructure	2010/11
Replacement of mini soccer goal posts	Replace timber poles with alloy. Type of goal post needs to be determined by clubs before any purchase	2010/11
Topdressing of sports fields	Regular topdressing to keep up levels	Complete
Blackout periods for maintenance	Designated times for maintenance. Clubs to re confirm such dates with Council in March 2011	2011
Practice cricket nets restorations	Replace or repair any damaged nets at Sports field locations	2010/11
Improvements for other sports	Look at other sporting needs	2010 -12
Possible storage areas for other sports	Improve storage areas for all sports	2009/10
Environmental improvements	Improving sports fields Environmental	2009-2012

	footprint	
Cloud master lighting system	Installation of system at L M Grahams, Manly Oval, Keirle Park, Seaforth Oval	Complete
Bantry Bay		
Bantry Bay drainage	Drain eastern corner of the field	Complete
Manly West		
Manly West levelling of south west corner	Remove and level this corner poor areas install drainage	Complete
Replace wicket Manly west	Put in new concrete wicket	Complete
Grahams Reserve		
LM Grahams Reserve POM roll out	Actioning of projects from the completed master plan	2011
Grahams reserve cricket nets	Relocate to new position with new nets	2011
Site screens Grahams reserve	Look at mobile site screens	2011/12
Remove internal fence grahams reserve	Remove fence to allow manipulation of fields	2010/11
Reclamation of Suwarrow Street	Reclaim Suwarrow Street into open space	2012
Practice wall Grahams Reserve	Install practice wall to avoid issues with pedestrian users	2010/11
Seaforth Oval	No items listed	
Keirle Park		
Ambulance entry areas Keirle Park	Restoration of the entry areas to allow better ambulance access.	2009/10
Street skate Keirle Park	Replacement of the smallest skate ramp construction	2009/10
Manly Oval		
Manly Oval picket fence project	Replacement of the chain wire fence with plastic picket panels	Complete
Manly oval Protective meshing	Removable screens to stop balls going onto road way	Complete
Manly oval irrigation improvements	Replace old infrastructure & sprinklers	2010
Score board Manly oval	Electronic score board	2012
P/A System	Installation of P/A system at main club house area	
Balgowlah Oval		
Balgowlah Oval lighting improvements	Possible green lighting project	2010/11
Balgowlah Oval	Drainage eastern side improvements to outfield	2011
Re sizing of Balgowlah Oval	Possibilities for using field areas more efficiently	2011/12
Tania Park	No Items listed	

*Seaforth Football Club outlined that any grant funding from the Football Federation would be dollar for dollar.*

**2. ITEM 6 Future Agenda Items for Committee**

The Committee was requested to consider any future agenda items that could be reported on in the future.

In order that items be fully investigated and reported on in a regulated time frame items should be listed ahead of time to allow time for reporting.

**MOTION (Griffin / Heasman)**

That the minutes of the Sports Facilities Committee meeting on 5 November 2010 be adopted including the following items:

**1. ITEM 5 Possible Priorities for the Next Financial Year**

That:

1. A copy of the Landscape Masterplan for L M Grahams Reserve be presented at the next meeting for review in consideration of the funding that will be required to stage the implementation of the POM into the future.
2. A report be brought back to the Committee at the April meeting on possible blackout dates for future renovation works and that sporting clubs nominate any available down time on the fields. In March when they have their allocation.
3. The Parks Manager bring back to the Committee at a future meeting a concept proposal for the future reconfiguration and sizing of Balgowlah Oval for discussion.
4. Any available grant funding received for the original skate Ramp replacement at Keirle Park, be allocated for replacement of the small ramp that was removed.
5. A workshop be held with sporting clubs at the end of the February meeting to work through possible water and power saving measures that could be implemented in sporting areas to help reduce Councils carbon footprint in this area.
6. That projects such as solar offset infrastructure be looked at by Council to help offset sports lighting (E.G Solar panels on Manly oval club house roof to feed back into the grid).

**2. ITEM 6 Future Agenda Items for Committee**

That the Committee received and noted the report.

**PS122/10 RESOLVED: (Griffin / Heasman)**

That the minutes of the Sports Facilities Committee meeting on 5 November 2010 be adopted including the following items:

**1. ITEM 5 Possible Priorities for the Next Financial Year**

That:

1. A copy of the Landscape Masterplan for L M Grahams Reserve be presented at the next meeting for review in consideration of the funding that will be required to stage the implementation of the POM into the future.
2. A report be brought back to the Committee at the April meeting on possible blackout dates for future renovation works and that sporting clubs nominate any available down time on the fields. In March when they have their allocation.
3. The Parks Manager bring back to the Committee at a future meeting a concept

proposal for the future reconfiguration and sizing of Balgowlah Oval for discussion.

4. Any available grant funding received for the original skate Ramp replacement at Keirle Park, be allocated for replacement of the small ramp that was removed.
5. A workshop be held with sporting clubs at the end of the February meeting to work through possible water and power saving measures that could be implemented in sporting areas to help reduce Councils carbon footprint in this area.
6. That projects such as solar offset infrastructure be looked at by Council to help offset sports lighting (E.G Solar panels on Manly oval club house roof to feed back into the grid).

## 2. ITEM 6 Future Agenda Items for Committee

That the Committee received and noted the report.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

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Report Of Committees Report No. 49

### **Minutes for adoption by Council - Community Environment Committee - 10 November 2010**

This report was dealt with at the Community Environment Committee meeting of 10 November 2010 and was listed as a Recommendation in those minutes. The item is hereby submitted to the Planning and Strategy Meeting, together with the minutes for formal adoption by Council.

#### **1. ITEM 4 MANLY ENVIRONMENT CENTRE INTERNATIONAL CONFERENCE FOR ENVIRONMENT CENTRES TO CELEBRATE MEC'S TWENTIETH ANNIVERSARY**

Julie Taylor Mills updated the Committee on behalf of the Conference Working Group. It has been decided to defer the Conference and the new dates are 8th, 9<sup>th</sup> and 10<sup>th</sup> September 2011.

A draft of the proposed electronic conference invitation and call for papers was tabled and the Committee's support for funding of \$6,000 to retain the services of an experienced web designer to set up a website and send the invitation out both internationally and nationally.

Input is invited from committee members to ensure that the wording clearly reflects the focus of the conference as Environment Centres.

#### **MOTION (Burns / Heasman)**

That the minutes of the Community Environment Committee meeting on 10 November be adopted including the following items:

#### **1. ITEM 4 MANLY ENVIRONMENT CENTRE INTERNATIONAL CONFERENCE FOR ENVIRONMENT CENTRES TO CELEBRATE MEC'S TWENTIETH ANNIVERSARY**

That Council support the conference by providing seed funding of \$6000 to employ a highly skilled web-based conference strategy, design and content management person to run the conference section within the MEC web site.



PS123/10 **RESOLVED:** (Burns / Heasman)

That the minutes of the Community Environment Committee meeting on 10 November be adopted including the following items:

**1. ITEM 4 MANLY ENVIRONMENT CENTRE INTERNATIONAL CONFERENCE FOR ENVIRONMENT CENTRES TO CELEBRATE MEC'S TWENTIETH ANNIVERSARY**

That Council support the conference by providing seed funding of \$6000 to employ a highly skilled web-based conference strategy, design and content management person to run the conference section within the MEC web site.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

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## PLANNING AND STRATEGY DIVISION

Planning And Strategy Division Report No. 29

### Adoption of the Sandy Bay Landscape Masterplan

#### SUMMARY

The Sandy Bay Landscape Masterplan (Final Design) was placed on public exhibition following Council's resolution [115/10], and a total of nine submissions were received.

The Harbour Foreshores and Coastline Management Committee, at its meeting on 16 November 2010, reviewed all submissions and staff responses, and recommended that Council adopts the Sandy Bay Landscape Masterplan.

#### **MOTION (Macdonald / Heasman)**

That consideration of the Sandy Bay Landscape Masterplan be deferred to the Ordinary Meeting on 13 December 2010 for clarification to see if the Mitchell Walkway was included.

PS124/10 **RESOLVED:** (Macdonald / Heasman)

That consideration of the Sandy Bay Landscape Masterplan be deferred to the Ordinary Meeting on 13 December 2010 for clarification to see if the Mitchell Walkway was included.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

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Councillor Norek entered the Chamber at 8.03pm

Planning And Strategy Division Report No. 30

### **Pine Street Storm Water Outfall**

#### **SUMMARY**

This report undertook a summary analysis of environmental, financial, and economic aspects of the proposal to removal the Pine Street Outfall pipe, and recommend that the outfall pipe be removed on environmental, social and financial grounds.

#### **MOTION (Aird / Griffin)**

That Council:

1. Receive and note this report on the Pine Street Storm Water Outfall;
2. Proceed to scope the project including a Part V Assessment under the *Environmental Planning and Assessment Act*, and
3. Following the Part V Assessment, call for Expressions of Interest.
4. That as part of the Part V Assessment that a peer review on the existing Cardno Report be carried out on the pipe and the impact of the sand bank in the wave zone.

#### **PS125/10 RESOLVED: (Aird / Griffin)**

That Council:

1. Receive and note this report on the Pine Street Storm Water Outfall;
2. Proceed to scope the project including a Part V Assessment under the *Environmental Planning and Assessment Act*, and
3. Following the Part V Assessment, call for Expressions of Interest.
4. As part of the Part V Assessment that a peer review on the existing Cardno Report be carried out on the pipe and the impact of the sand bank in the wave zone.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Norek, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

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### **ENVIRONMENTAL SERVICES DIVISION**

Environmental Services Division Report No. 36

### **Development Applications Currently Being Processed**

#### **SUMMARY**

DEVELOPMENT APPLICATIONS CURRENTLY BEING PROCESSED.

#### **MOTION (Elder / Murphy)**

That the information be noted.

PS126/10 **RESOLVED:** (Elder / Murphy)

That the information be noted.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Norek, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

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Councillor Aird left the Chamber due to previously declaring an interest in this item.

Environmental Services Division Report No. 37

### **Current Appeals Relating to Development Applications**

#### **SUMMARY**

A LIST OF CURRENT APPEALS RELATING TO DEVELOPMENT APPLICATIONS DURING DECEMBER 2010.

#### **MOTION (Murphy / Morrison)**

THAT the information be noted.

PS127/10 **RESOLVED:** (Murphy / Morrison)

THAT the information be noted.

**For the Resolution:** Councillors Murphy, LeSurf, Morrison, Norek, Griffin, Burns and Macdonald

**Against the Resolution:** Nil.

Councillors Aird, Elder and Heasman were not in the Chamber when the voting took place.

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### **CONFIDENTIAL COMMITTEE OF THE WHOLE**

Corporate Services Division Report No. 45

#### **Tender for Provision of Banking and Collection Services – T2011/13**

*It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (d) of the Local Government Act, 1993, on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret.*

General Managers Division Report No. 20

#### **Property Matter**

*It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (d) of the Local Government Act, 1993, on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret.*

**CLOSED SESSION****MOTION (Macdonald / Morrison)**

That the meeting move into Closed Session to consider the above items.

The Chairperson, Councillor Le Surf, asked if any members of the public gallery objected to the matters being heard in Closed Session.

It is noted that no representations were received from the public gallery.

**PS128/10 RESOLVED: (Macdonald / Morrison)**

That the meeting move into Closed Session to consider the above items.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Norek, Griffin, Aird, Burns and Macdonald

**Against the Resolution:** Nil.

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**OPEN COUNCIL RESUMED**

Upon resuming into Open Council, the General Manager advised the meeting of the decisions made in Closed Session.

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Corporate Services Division Report No. 45

**Tender for Provision of Banking and Collection Services – T2011/13****MOTION (Macdonald / Heasman)**

A. That pursuant to clause 178 (1) (a) of the Local Government (General) Regulation 2005, subject to contract negotiations, Council accept the following Tenderers for each of the services:

- Commonwealth Bank of Australia for the provision of Banking Services;
- Australia Post for the provision of Agency Collection Services; and
- Australia Post and Commonwealth Bank of Australia for the provision of Phone and Internet Collection Services

for the period 1 January 2011 to 31 December 2014 with an option for a 3 x 12 months contract extension based on satisfactory performance;

B. The unsuccessful tenderers be advised accordingly.

**PS129/10 RESOLVED: (Macdonald / Heasman)**

A. That pursuant to clause 178 (1) (a) of the Local Government (General) Regulation 2005, subject to contract negotiations, Council accept the following Tenderers for each of the services:

- Commonwealth Bank of Australia for the provision of Banking Services;
- Australia Post for the provision of Agency Collection Services; and
- Australia Post and Commonwealth Bank of Australia for the provision of Phone and Internet

Collection Services

for the period 1 January 2011 to 31 December 2014 with an option for a 3 x 12 months contract extension based on satisfactory performance;

B. The unsuccessful tenderers be advised accordingly.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Norek, Griffin, Aird, Burns and Macdonald  
**Against the Resolution:** Nil.

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General Managers Division Report No. 20

**Property Matter**

**MOTION (Burns / Heasman)**

That:

1. The recommendation contained in the final two paragraph of the report be adopted.
2. The Mayor be requested to meet with the local MP, Mr Mike Baird for further discussions and report back to Council at an Ordinary Meeting.

PS130/10 **RESOLVED: (Burns / Heasman)**

That:

1. The recommendation contained in the final two paragraphs of the report be adopted.
2. The Mayor be requested to meet with the local MP, Mr Mike Baird for further discussions and report back to Council at an Ordinary Meeting.

**For the Resolution:** Councillors Elder, Heasman, Murphy, LeSurf, Morrison, Norek, Griffin, Aird, Burns and Macdonald  
**Against the Resolution:** Nil.

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**CLOSE**

The meeting closed at 9.25pm

The above minutes were confirmed at a **Ordinary Meeting** of Manly Council held on 13 December 2010.

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**CHAIRPERSON**

\*\*\*\*\* **END OF MINUTES** \*\*\*\*\*