

Minutes

Planning and Strategy Committee

Held at Council Chambers, 1 Belgrave Street Manly
on:

Monday 5 August 2013

All minutes are subject to confirmation at a subsequent meeting.

*Copies of business papers are available at the Customer Service Counters
at Manly Council, Manly Library and Seaforth Library and are available on
Council's website:*

www.manly.nsw.gov.au



TABLE OF CONTENTS

Item	Page No.
PRESENT	2
APOLOGIES	2
DECLARATIONS OF PECUNIARY INTEREST / CONFLICT OF INTEREST	2
Environmental Services Division Report No. 26 Fire and Life Safety Assessments of Whistler Carpark and Library	3
ITEMS FOR BRIEF MENTION	4
Item For Brief Mention Report No. 9 Items For Brief Mention	4
REPORTS OF COMMITTEES	5
Report Of Committees Report No. 23 Minutes for adoption by Council - Special Purpose Advisory Committees without recommendation of a substantial nature.	5
Report Of Committees Report No. 24 Minutes for adoption by Council - Sustainable Transport Advisory Committee - 6 June 2013	6
ENVIRONMENTAL SERVICES DIVISION	8
Environmental Services Division Report No. 20 Development Applications Being Processed During August 2013.....	8
Environmental Services Division Report No. 21 Current Appeals Report	8
Environmental Services Division Report No. 22 Re-location of Manly Environment Centre.....	9
Environmental Services Division Report No. 23 Report on Audit of Usage of Council's Existing Four Car Parks	9
HUMAN SERVICES AND FACILITIES DIVISION	10
Human Services And Facilities Division Report No. 2 Manly Council Youth and Childcare Services Discussion Paper	10

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL:

The Planning and Strategy Committee, having met at 7.37pm on Monday 5 August 2013, in the Council Chambers, Town Hall, Manly, to consider the various matters referred to it, now reports the decisions reached which are stated hereunder.

PRESENT

Mayor, Jean Hay AM
Councillor B Aird
Councillor C Bingham
Councillor H Burns
Councillor C Griffin
Councillor J Griffin
Councillor A Heasman, Chair
Councillor A Le Surf,
Councillor S Pickering, Deputy Chair

ALSO PRESENT

Henry Wong, General Manager
Stephen Clements, Deputy General Manager, Executive Manager, Landuse & Sustainability
Beth Lawsen, Deputy General Manager, People, Place & Infrastructure
Anthony Hewton, Executive Manager, Corporate Support Services
Kathryn Fayle, Divisional Manager, Human Services & Facilities
Secretariat Officer

APOLOGIES

Nil

DECLARATIONS OF PECUNIARY INTEREST / CONFLICT OF INTEREST

Nil.

SUSPENSION OF STANDING ORDERS (Heasman / Hay)

That Standing Orders be suspended to allow for consideration of items of public interest i.e. Environmental Services Division Report No. 26 – Fire and Life Safety Assessments of Whistler Carpark and Library.

26/13 RESOLVED: (Heasman / Hay)

That Standing Orders be suspended to allow for consideration of items of public interest i.e. Environmental Services Division Report No. 26 – Fire and Life Safety Assessments of Whistler Carpark and Library.

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay.

Against the Resolution: Nil.

Environmental Services Division Report No. 26

Fire and Life Safety Assessments of Whistler Carpark and Library (MC/13/92751)

SUMMARY

This is a follow up report to the earlier report provided to Council at its meeting of 3 June 2013 on BCA and AS 2890 compliance assessments of the Whistler Street Carpark.

PUBLIC ADDRESSES

The following person addressed the meeting on this item:

Against the Motion Roger James

MOTION (Le Surf / Hay)

That the report be received and noted.

AMENDMENT (Burns /Aird)

That Council immediately obtain an independent report on the precise requirements just to meet the current BCA requirements as regards fire systems etc in the car park and library including cost estimates for same works.

For the Amendment: Councillors Aird, Burns, Bingham and C Griffin.

Against the Amendment: Councillors Heasman, Pickering, Le Surf, J Griffin and Hay.

The **Amendment** was declared **Lost**.

MOTION (Le Surf / Hay)

That the report be received and noted.

The **Motion** was put and declared **Carried**.

For the Resolution: Councillors Heasman, Pickering, Le Surf, J Griffin and Hay.

Against the Resolution: Councillors Aird, Burns, Bingham and C Griffin.

27/13 RESOLVED: (Le Surf / Hay)

That the report be received and noted.

RESUMPTION OF STANDING ORDERS (Heasman / Hay)

That Standing Orders be resumed.

28/13 RESOLVED: (Heasman / Hay)

That Standing Orders be resumed.

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay.

Against the Resolution: Nil.

ITEMS FOR BRIEF MENTION

Item For Brief Mention Report No. 9

Items For Brief Mention (MC/13/71533)**1. Tabled Documents**

	Date	Author	Subject
1.	3 July 2013	Felicity-ann Lewis President Australian Local Government Association	Letter to the Mayor re ALGA's election document: "A 10-Point Plan - For Resourcing Community Priorities – June 2013"
2.	8 July 2013	The Hon Don Page MP Minister for Local Government Minister for the North Coast NSW Government	Reply letter to the Mayor re Constitutional Recognition of Local Government
3.	18 July 2013	Dr Vicky Sheppard A/Director Health Protection NSW Government	Water Cooling System Compliance Survey 2010-2011 report
4.	23 July 2013	Ross Woodward Chief Executive, Local Government NSW Government	Circular to Council 13-34 Council Governance Information Session 2013 – Model Code of Conduct Procedures
5.	25 July 2013	Graham Bargwanna Chief Executive Scouts Australia NSW	Annual Review 2012 - 2013

MOTION (Le Surf / Hay)

That the Tabled Documents be received and noted.

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay.**Against the Resolution:** Nil.**29/13 RESOLVED: (Le Surf / Hay)**

That the Tabled Documents be received and noted.

REPORTS OF COMMITTEES

Report Of Committees Report No. 23

Minutes for adoption by Council - Special Purpose Advisory Committees without recommendation of a substantial nature. (MC/13/88837)

The following Special Purpose Advisory Committee meeting minutes are tabled at this meeting.

- i) Harbour Foreshores & Coastline Management Advisory Committee – 9 May 2013
- ii) Art & Culture Advisory Committee – 18 June 2013
- iii) Waste Advisory Committee – 26 June 2013
- iv) Sister Cities Advisory Committee – 27 June 2013
- v) Meals on Wheels Advisory Committee – 10 July 2013
- vi) Community Safety Advisory Committee – 18 July 2013

MOTION (Le Surf / Pickering)

That the minutes of the following Special Purpose Advisory Committee meetings be adopted.

- i) Harbour Foreshores & Coastline Management Advisory Committee – 9 May 2013
- ii) Art & Culture Advisory Committee – 18 June 2013
- iii) Waste Advisory Committee – 26 June 2013
- iv) Sister Cities Advisory Committee – 27 June 2013
- v) Meals on Wheels Advisory Committee – 10 July 2013
- iv) Community Safety Advisory Committee – 18 July 2013

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay.

Against the Resolution: Nil.

30/13 RESOLVED: (Le Surf / Pickering)

That the minutes of the following Special Purpose Advisory Committee meetings be adopted.

- i) Harbour Foreshores & Coastline Management Advisory Committee – 9 May 2013
- ii) Art & Culture Advisory Committee – 18 June 2013
- iii) Waste Advisory Committee – 26 June 2013
- iv) Sister Cities Advisory Committee – 27 June 2013
- v) Meals on Wheels Advisory Committee – 10 July 2013
- iv) Community Safety Advisory Committee – 18 July 2013

Report Of Committees Report No. 24

Minutes for adoption by Council - Sustainable Transport Advisory Committee - 6 June 2013 (MC/13/91494)

These reports were dealt with at the Sustainable Transport Advisory Committee meeting of 6 June 2013 and were listed as a Recommendation in those minutes. These items are hereby submitted to the Planning and Strategy Meeting, together with the minutes for formal adoption by Council.

1. ITEM 4 ITEM TRACKER AND MATTERS ARISING – Item 8 Hop Skip and Jump signs

The Committee reviewed the items on the Committee Item Tracker. The following comments were made:

- Item 8 – Hop Skip and Jump signs – The Committee would like to reexamine the Hop Skip and Jump signs to make signs more user friendly and more similar to the timetables of the STA. In addition the STAC would like options to run a Hop Skip and Jump service to Manly Hospital to be considered.

2. ITEM 7 BURNT BRIDGE CREEK TO UPPER BEACH STREET CYCLE ROUTE

For Council to consider installing a street cycle route between Burnt Bridge Creek and the shops at Balgowlah Heights.

3. ITEM 8 CYCLE PARKING AT THE WHARF

For Council to consider improvements to the cycle parking close to the Wharf.

MOTION (C Griffin / Le Surf)

That the minutes of the Sustainable Transport Advisory Committee meeting on 6 June 2013 be adopted including the following items:

1. ITEM 4 ITEM TRACKER AND MATTERS ARISING – Item 8 Hop Skip and Jump signs

The Committee reviewed the items on the Committee Item Tracker. The following comments were made:

- Item 8 – Hop Skip and Jump signs – The Committee would like to reexamine the Hop Skip and Jump signs to make signs more user friendly and more similar to the timetables of the STA. In addition the STAC would like options to run a Hop Skip and Jump service to Manly Hospital to be considered.

2. ITEM 7 BURNT BRIDGE CREEK TO UPPER BEACH STREET CYCLE ROUTE

That Council:

- prepare a concept design for sections of share path to link the existing signed cycle route on Dudley Street with the signed cycle route on Plant Street, and;
- this project be added to the STAC long term capital projects list.
- That cycle parking be installed at the bus stops close to the pedestrian over bridge on either side of Sydney Road.

3. ITEM 8 CYCLE PARKING AT THE WHARF

That Council undertake improvements to cycle parking at the Wharf including:

- Addressing the issue of cyclists parking against in appropriate structures;
- Developing a concept plan to install double decker cycle parking to replace the cycle lockers located to the east of the wharf entrance;
- Develop a concept plan to install double decker cycle parking within Gilbert Park;
- Investigate sites for additional low density cycle parking on East and West Esplanade; and
- Develop map style cycle parking signs showing alternative locations of cycle parking in the CBD area.

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay.

Against the Resolution: Nil.

31/13 RESOLVED: (C Griffin / Le Surf)

That the minutes of the Sustainable Transport Advisory Committee meeting on 6 June 2013 be adopted including the following items:

1. ITEM 4 ITEM TRACKER AND MATTERS ARISING – Item 8 Hop Skip and Jump signs

The Committee reviewed the items on the Committee Item Tracker. The following comments were made:

- Item 8 – Hop Skip and Jump signs – The Committee would like to reexamine the Hop Skip and Jump signs to make signs more user friendly and more similar to the timetables of the STA. In addition the STAC would like options to run a Hop Skip and Jump service to Manly Hospital to be considered.

2. ITEM 7 BURNT BRIDGE CREEK TO UPPER BEACH STREET CYCLE ROUTE

That Council:

- prepare a concept design for sections of share path to link the existing signed cycle route on Dudley Street with the signed cycle route on Plant Street, and;
- this project be added to the STAC long term capital projects list.
- That cycle parking be installed at the bus stops close to the pedestrian over bridge on either side of Sydney Road.

3. ITEM 8 CYCLE PARKING AT THE WHARF

That Council undertake improvements to cycle parking at the Wharf including:

- Addressing the issue of cyclists parking against in appropriate structures;
- Developing a concept plan to install double decker cycle parking to replace the cycle lockers located to the east of the wharf entrance;
- Develop a concept plan to install double decker cycle parking within Gilbert Park;
- Investigate sites for additional low density cycle parking on East and West Esplanade; and
- Develop map style cycle parking signs showing alternative locations of cycle parking in the CBD area.

ENVIRONMENTAL SERVICES DIVISION

Environmental Services Division Report No. 20

Development Applications Being Processed During August 2013. (MC/13/71536)**SUMMARY**

A list of development applications currently with Council.

MOTION (Le Surf / Pickering)

THAT the information be noted.

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay.

Against the Resolution: Nil.

32/13 RESOLVED: (Le Surf / Pickering)

THAT the information be noted.

Environmental Services Division Report No. 21

Current Appeals Report (MC/13/71534)**SUMMARY**

A list of current appeals with the Land and Environment Court relating to development applications.

MOTION (Burns / Le Surf)

THAT the information be noted.

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay.

Against the Resolution: Nil.

33/13 RESOLVED: (Burns / Le Surf)

THAT the information be noted.

Environmental Services Division Report No. 22

Re-location of Manly Environment Centre (MC/13/65442)

SUMMARY

Council at its Ordinary Meeting of 11 March 2013 resolved that a report be prepared on options for the possible relocation of the Manly Environment Centre (MEC), which includes input from the Staff of the MEC.

MOTION (Le Surf / Hay)

That:

- i) the report be received and noted;
- ii) Council further explore the possibility of the MEC occupying the Raglan Street site; and
- iii) a budget bid be prepared for 2014/2015 to formally catalogue information held at the MEC to make the titles catalogued available on line.

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay.

Against the Resolution: Nil.

34/13 RESOLVED: (Le Surf / Hay)

That:

- i) the report be received and noted;
- ii) Council further explore the possibility of the MEC occupying the Raglan Street site; and
- iii) a budget bid be prepared for 2014/2015 to formally catalogue information held at the MEC to make the titles catalogued available on line.

Environmental Services Division Report No. 23

Report on Audit of Usage of Council's Existing Four Car Parks (MC/13/65436)

SUMMARY

Council at its Ordinary Meeting 13 May 2013 resolved:

“The General Manager provide a detailed report on the current usage of the Council’s four public car parks, based over a 12 month period, including: the percentage of capacity used per month, annual maintenance costs, what percentage of parkers stay less than two hours, and profit/loss generated for each individual car park.”

MOTION (J Griffin / Le Surf)

That:

- i) the report be received and noted;
- ii) the proposed brief to consultants for the Demand Analysis Study to evaluate car parking requirements for the Manly CBD be submitted to the Councillors for approval by the full Council, before it is commissioned; and
- iii) once the report is completed that each Councillor receive a copy.

For the Resolution: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay

Against the Resolution: Nil.

35/13 RESOLVED: (J Griffin / Le Surf)

That:

- i) the report be received and noted;
- ii) the proposed brief to consultants for the Demand Analysis Study to evaluate car parking requirements for the Manly CBD be submitted to the Councillors for approval by the full Council, before it is commissioned; and
- iii) once the report is completed that each Councillor receive a copy.

HUMAN SERVICES AND FACILITIES DIVISION

Human Services And Facilities Division Report No. 2

Manly Council Youth and Childcare Services Discussion Paper (MC/13/91518)**SUMMARY**

Council resolved at its Ordinary Meeting on 15 July, 2013 to develop a strategic plan for delivery of children and youth services. The resolution requested a discussion paper be prepared, highlighting current services and asset management, to better inform the planning process.

Future decisions regarding the transfer of Family Day Care service are to be made as an outcome of the service review.

Communications to relevant federal government ministers are also to be made on behalf of Manly Council, to highlight service affordability and accessibility issues in child care services.

MOTION (C Griffin / Heasman)

That:

1. Manly Council continue to provide high quality accredited Childcare and Kindergarten services in the Local Government Area;
2. Subject to appropriate approvals Council increase the number of places to 90 at the Roundhouse;
3. Subject to appropriate approvals Council increase the number of places to 51 at the Harbour View;
4. Council provide a fact sheet including implications of the national Childcare framework, changes to adult child ratios, fee structures, Government funding and other pertinent information;
5. Council publish financial statements for all childcare and kindergarten services for the end of the financial year 2013/2014;
6. As part of the Youth Service Strategy, Council consider suitable intimated facilities to meet the future needs of youth and children in the Manly LGA. Council allocate resources to immediately commence a feasibility study to provide a state of the art purpose built kindergarten/childcare/youth services centre on the current Council owned premises in Kangaroo Street. That a workshop of Councillors be conducted on the outcome of the feasibility study;
7. Councillors be provided access to the Consultants' report.
8. Councillors be provided with the minutes of the SHOROC Regional Task Force meetings at the P&S or Ordinary meeting;
9. Council continue to divest Manly Day Care to Warringah Council; and
10. That Manly Council write to the family day care educators who are registered with the Manly family day care scheme and apologise for the way in which the divestment occurred and Council acknowledges the sensitivity of this decision however in the circumstances the most effective outcome is for the educators to be managed by another provider.

AMENDMENT (Burns / Aird)

That:

1. Manly Council continue to provide high quality accredited Childcare and Kindergarten services in the Local Government Area;
2. Subject to appropriate approvals Council increase the number of places to 90 at the Roundhouse;
3. Subject to appropriate approvals Council increase the number of places to 51 at the Harbour View;

4. Council provide a fact sheet including implications of the national Childcare framework, changes to adult child ratios, fee structures, Government funding and other pertinent information;
5. Council publish financial statements for all childcare and kindergarten services for the end of the financial year 2013/2014;
6. As part of the Youth Service Strategy, Council consider suitable intimated facilities to meet the future needs of youth and children in the Manly LGA. Council allocate resources to immediately commence a feasibility study to provide a state of the art purpose built kindergarten/childcare/youth services centre on the current Council owned premises in Kangaroo Street. That a workshop of Councillors be conducted on the outcome of the feasibility study;
7. Councillors be provided access to the Consultants' report;
8. Councillors be provided with the minutes of the SHOROC Regional Task Force meetings at the P&S or Ordinary meeting; and
9. Manly Council continue to provide family day care services.

For the Amendment: Councillors Aird and Burns

Against the Amendment: Councillors Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

The **Amendment** was declared **lost**.

MOTION (C Griffin / Heasman)

That:

1. Manly Council continue to provide high quality accredited Childcare and Kindergarten services in the Local Government Area;
2. Subject to appropriate approvals Council increase the number of places to 90 at the Roundhouse;
3. Subject to appropriate approvals Council increase the number of places to 51 at the Harbour View;
4. Council provide a fact sheet including implications of the national Childcare framework, changes to adult child ratios, fee structures, Government funding and other pertinent information;
5. Council publish financial statements for all childcare and kindergarten services for the end of the financial year 2013/2014;
6. As part of the Youth Service Strategy, Council consider suitable intimated facilities to meet the future needs of youth and children in the Manly LGA. Council allocate resources to immediately commence a feasibility study to provide a state of the art purpose built kindergarten/childcare/youth services centre on the current Council owned premises in Kangaroo Street. That a workshop of Councillors be conducted on the outcome of the

feasibility study;

7. Councillors be provided access to the Consultants' report;
8. Councillors be provided with the minutes of the SHOROC Regional Task Force meetings at the P&S or Ordinary meeting;
9. Council continue to divest Manly Day Care to Warringah Council; and
10. That Manly Council write to the family day care educators who are registered with the Manly family day care scheme and apologise for the way in which the divestment occurred and Council acknowledges the sensitivity of this decision however in the circumstances the most effective outcome is for the educators to be managed by another provider.

The **Motion** was put and declared **carried**.

For the Resolution: Councillors Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Resolution: Councillors Aird and Burns

36/13 RESOLVED: (C Griffin / Heasman)

That:

1. Manly Council continue to provide high quality accredited Childcare and Kindergarten services in the Local Government Area;
2. Subject to appropriate approvals Council increase the number of places to 90 at the Roundhouse;
3. Subject to appropriate approvals Council increase the number of places to 51 at the Harbour View;
4. Council provide a fact sheet including implications of the national Childcare framework, changes to adult child ratios, fee structures, Government funding and other pertinent information;
5. Council publish financial statements for all childcare and kindergarten services for the end of the financial year 2013/2014;
6. As part of the Youth Service Strategy, Council consider suitable intimated facilities to meet the future needs of youth and children in the Manly LGA. Council allocate resources to immediately commence a feasibility study to provide a state of the art purpose built kindergarten/childcare/youth services centre on the current Council owned premises in Kangaroo Street. That a workshop of Councillors be conducted on the outcome of the feasibility study;
7. Councillors be provided access to the Consultants' report;
8. Councillors be provided with the minutes of the SHOROC Regional Task Force meetings at the P&S or Ordinary meeting;
9. Council continue to divest Manly day care to Warringah Council; and

10. That Manly Council write to the family day care educators who are registered with the Manly family day care scheme and apologise for the way in which the divestment occurred and Council acknowledges the sensitivity of this decision however in the circumstances the most effective outcome is for the educators to be managed by another provider.

CLOSE

The meeting closed at 10.26pm.

The above minutes were confirmed at a **Planning and Strategy Committee** of Manly Council held on 2 September 2013.

CHAIRPERSON

***** **END OF MINUTES** *****