

Agenda

Ordinary Meeting

Notice is hereby given that a Ordinary Meeting of Council will be held at Council Chambers, 1 Belgrave Street, Manly, on:

Monday 10 November 2014

Commencing at 7.30pm for the purpose of considering items included on the Agenda.

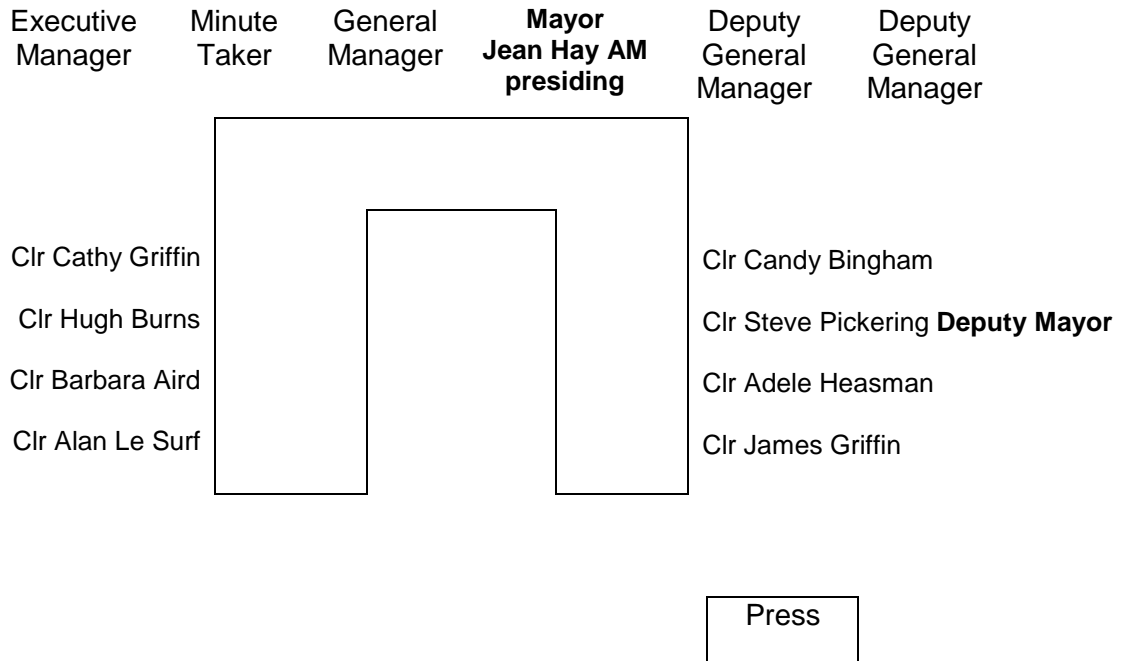
Persons in the gallery are advised that the proceedings of the meeting are being taped for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other tape recording is permitted without the authority of the Council or Committee. Tape recording includes a video camera and any electronic device capable of recording speech.

Copies of business papers are available at the Customer Service Counters at Manly Council, Manly Library and Seaforth Library and are available on Council's website:

www.manly.nsw.gov.au



Seating Arrangements for Meetings



Public
Addresses

Public Gallery

Chairperson: The Mayor, Clr Jean Hay AM
Deputy Chairperson: Clr Steve Pickering

TABLE OF CONTENTS

Item	Page No.
OPENING PRAYER	
APOLOGIES AND LEAVE OF ABSENCE	
DECLARATIONS OF INTEREST	
CONFIRMATION OF MINUTES	
The Ordinary Meeting of Monday, 13 October 2014	
The Planning and Strategy Committee of Monday, 03 November 2014	
PUBLIC FORUM	
(In accordance with Clause 66 in Council's Code of Meeting Practice, the Public Forum is for a maximum of fifteen (15) minutes for <i>matters that are not listed on the Agenda</i> . A total of five (5) people may address Council for a maximum of three (3) minutes each.)	
NOTICES OF MOTION	
Notice of Motion Report No. 53	
Manly Wharf Signpost.....	3
Notice of Motion Report No. 54	
Kenneth Road Parking.....	4
Notice of Motion Report No. 55	
Community Chicken Coops.....	5
Notice of Motion Report No. 56	
Oval Car Park	6
Notice of Motion Report No. 48	
Andrew Boy Charlton Pool	7
ITEMS FOR BRIEF MENTION	
Item For Brief Mention Report No. 15	
Items For Brief Mention.....	8
REPORTS OF COMMITTEES	
Report Of Committees Report No. 33	
Minutes for notation by Council - Special Purpose Advisory Committee without recommendatons of a significant nature.....	10
Report Of Committees Report No. 39	
Minutes for notation by Council - Community Environment Advisory Committee - 8 October 2014	11
Report Of Committees Report No. 40	
Mintues for notation by Council - Manly Sister Cities 22 October 2014	13

Report Of Committees Report No. 37

Minutes for notation by Council - ANZAC Centenary Project Working Party - 29
October 2014 14

CORPORATE SERVICES DIVISION**Corporate Services Division Report No. 23**

Report on Council Investments as at 30 September 2014..... 15

Corporate Services Division Report No. 24

First Quarter Report (1 July to 30 September 2014) – Progress with Four Year Delivery
Program 2013-2017, Operational Plan 2014-15 and Budget 2014-15..... 21

Corporate Services Division Report No. 26

Financial Statements for the Year Ended 30 June 2014..... 24

QUESTIONS WITHOUT NOTICE**MATTERS OF URGENCY**

(In accordance with Clause 241 of the Local Government (General) Regulations, 2005)

CLOSED SESSION**CONFIDENTIAL COMMITTEE OF THE WHOLE****Notice of Motion Report No. 57**

01. Staff Matter

It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (a) of the Local Government Act, 1993, on the grounds that the matter will involve the discussion of personnel matters concerning a particular individual

It further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing and report contains personal information concerning a member of staff.

General Managers Division Report No. 11

02. Staff Matter

It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (a) of the Local Government Act, 1993, on the grounds that the matter will involve the discussion of personnel matters concerning a particular individual

It further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing and report contains personal information concerning a member of staff.

***** END OF AGENDA *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Notice of Motion Report No. 53
SUBJECT: Manly Wharf Signpost
FILE NO: MC/14/133979

Councillor Candy Bingham will move that:

In consultation with Manly Centre Management, an eye-catching signpost be designed and installed at Manly Wharf directing people to the key attractions Manly has to offer, in particular Manly's Famous Ocean Beach, and the Manly Art Gallery & Museum.

The design of the signpost should be such that it will be a popular backdrop for photographs.

Background

Signage at Manly Wharf could be improved to more clearly direct people to the various attractions in Manly. This has been confirmed recently with a report in the Manly Daily that many visitors don't know where Manly Beach is and ongoing feedback from the Manly Art Gallery & Museum that there are no signs to direct visitors to that facility.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM10112014NM_1.DOC

***** End of Notice of Motion Report No. 53 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Notice of Motion Report No. 54
SUBJECT: Kenneth Road Parking
FILE NO: MC/14/133985

Councillor Candy Bingham will move that:

The General Manager provides a report following the meeting with RMS in relation to the current parking configuration in Kenneth Road.

The report is to include a written statement from the RMS on their position in relation to the matter.

Background

Community concerns continue to mount about the current parking configuration in Kenneth Road. Council is the roads authority under the Roads Act and therefore does not require approval by the RMS. However a meeting is to be held shortly with the RMS to address the matter.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM10112014NM_2.DOC

***** End of Notice of Motion Report No. 54 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Notice of Motion Report No. 55
SUBJECT: Community Chicken Coops
FILE NO: MC/14/133990

Councillor Candy Bingham will move that:

Manly Council's current Community Gardens Policy be reviewed with a view to making a provision for the addition of community chicken coops to be established and operated in pre-approved locations.

Background

Community vegetable gardens are becoming very popular, with a number of successful ones already established in the Manly municipality and others likely to follow. This activity has been very successful in generating a sense of community and bringing like-minded neighbours together.

Recently a community chicken coop was set up on a Council verge in Alexander Street, utilising a section of unused land. The operator has been inviting neighbours to provide food scraps for the hens, and eggs have been shared.

It would seem that this activity is not covered by Council policy and therefore has been deemed illegal.

There is an opportunity for Manly Council to lead the way by expanding its Community Gardens Policy to include the setting-up and operation of a shared chicken coop, under strict guidelines, as such a venture could be seen as a worthwhile community activity.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM10112014NM_3.DOC

***** End of Notice of Motion Report No. 55 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Notice of Motion Report No. 56
SUBJECT: Oval Car Park
FILE NO: MC/14/134016

Councillor Barbara Aird will move:

Given that councillors are now engaged in an ongoing process of workshops to explore and consider the feasibility of various options regarding provision of parking in Manly as an alternative to the currently proposed Manly Oval car park, that Council suspends promotion and does not expend any more ratepayers' funds until a proposal is finally decided upon.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM10112014NM_6.DOC

***** End of Notice of Motion Report No. 56 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Notice of Motion Report No. 48
SUBJECT: Andrew Boy Charlton Pool
FILE NO: MC/14/121203

Councillor Barbara Aird will move that:

Council requests the General Manager to provide a report to the Council on:

- the scope of work, development risk, the form of contract, and source of funding for the swim centre redevelopment;
- the current status of the proposed water polo pool and funding options; and
- how Council will meet the parking needs of an annual estimated visits of 700,000.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM10112014NM_7.DOC

***** End of Notice of Motion Report No. 48 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Item For Brief Mention Report No. 15
SUBJECT: Items For Brief Mention
FILE NO: MC/14/122328

1. Complaints made to the General Manager

There are no outstanding complaints.

2. Notices of Motion status report.

The following Notices of Motion are currently in progress.

Res No.	Meeting Date	Subject	Precis	Status
149/14	13/10	Mayoral Minute Report No. 8 - Fit for the Future	Determines its position on the Fit for the Future proposal at the 27 October 2014 scheduled workshop; and	Complete
152/14	13/10	Notice of Motion No. 43 - Whistler Street Sewage Pumping Station	That Council write to Sydney Water and appropriate NSW Government Ministers	Complete
153/14	13/10	Notice of Motion No. 44 - Manly Jazz Festival	That Manly Council staff be congratulated on the delivery of a first-rate 2014 Jazz Festival event.	Complete
154/14	13/10	Notice of Motion No. 47 - 2013/2014 Performance of Council's car parks	That the General Manager prepare and make available to the next meeting of Council an update on the performance of Council's Car Parks.	November OM
155/14	13/10	Notice of Motion No. 49 - Improving Utilization of National Building Carpark	That the motion be referred to the General Manager for consideration as discussed.	Complete
156/14	13/10	Notice of Motion No. 50 - Upgrading of Electronic display of Car Park Free Spaces	That parking availability of Council car parks be published on line and mobile devices or App.	Project scoped
157/14	13/10	Notice of Motion No. 51 - Forward Planning of Council Public Works	That the General Manager include a summary report to Council via the CSP Quarterly Review Report.	Creation of Council Public Works Capital list is in progress.
158/14	13/10	Notice of Motion No. 52 - Council Report on the Bat Camp at Burnt Bridge Creek	Council staff bring back the Management Plan to Council in regards to the bat camp located adjacent to Burnt Bridge Creek	Management Plan being prepared
132/14	8 Sept	Notice of Motion 41 – Review of Hop, Skip & Jump Community Bus Service	Undertake an audit on the current usage of the service and prepare a report to Council on the outcomes of the feedback and surveys conducted	In progress
116/14	11 Aug	Notice of Motion Report No. 32 - ANZAC Centenary	Manly Council to coordinate an ANZAC Centenary Projects Working Group for community organisations.	First meeting held. Item complete.

Item For Brief Mention Report No. 15 (Cont'd)

3. Carparks Operations – Update

The summary on Council's carparks operations for the 2013/14 is as follows:

	Whistler*	Pacific Waves	Peninsula	Manly National
Capacity	314	153	289	220
Customer parking throughput	421,309	201,465	577,157	85,520
Customer parking with Revenue	116,845	45,771	112,328	58,042
Customer parking exit within free period	304,464	155,694	464,829	27,478
Percentage free parking	72%	77%	81%	32%
Annual average daily turnover	3.69	3.62	5.49	1.07
Non Revenue Parking (Nested Residential & Operational fleet)	23,033	6,536	389	59,648
Operational Revenue	1,371,200	595,236	1,263,800	664,532
Operational Expense	224,538	211,840	289,305	155,074
Staff and Agency Costs	99,271	100,718	104,631	97,095
Average Max. Occupancy				
Weekend (Oct - Apr)	95%	88%	92%	80%
Weekday (Oct - Apr)	95%	86%	93%	78%
Weekend (May - Sept)	97%	87%	97%	75%
Weekday (May - Sept)	90%	85%	93%	73%

* Level B is closed to the Public

4. Tabled Documents

Date	Author	Item
3 Nov	Manly Community Centre & Services Inc.	Annual Report Financial Year 2013-2014
4 Nov	Graeme Dunlavy Principal Manager Sydney Roads & Maritime Services NSW Government	Reply to Council's letter regarding a designated swim zone in Cabbage Tree Bay

RECOMMENDATION

That items 1, 2 and 3 be received and noted.

ATTACHMENTS

There are no attachments for this report.

OM10112014IBM_1.DOC

***** End of Item For Brief Mention Report No. 15 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Report Of Committees Report No. 33
SUBJECT: Minutes for notation by Council - Special Purpose Advisory Committee without recommendatons of a significant nature.
FILE NO: MC/14/133091

That the minutes of the following Special Purpose Advisory Committee meetings be noted.

1. Manly Local Traffic Committee – 15 September 2014
2. Public Domains Advisory Committee – 15 October 2014

RECOMMENDATION

That the minutes of the following Special Purpose advisory Committee meetings be noted:

1. Manly Local Traffic Committee – 15 September 2014
2. Public Domains Advisory Committee – 15 October 2014

ATTACHMENTS

There are no attachments for this report.

OM10112014RC_1.DOC

***** End of Report Of Committees Report No. 33 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Report Of Committees Report No. 39
**SUBJECT: Minutes for notation by Council - Community Environment Advisory Committee
- 8 October 2014**
FILE NO: MC/14/135178

These reports were dealt with at the Community Environment Advisory Committee meeting of 8 October 2014 and were listed as a Recommendation in those minutes. These items are hereby submitted to the Ordinary Meeting, together with the minutes for formal notation by Council.

1. ITEM 5 - LONGNOSED BANDICOOT (LNB) UPDATE REPORT ON TRAPPING AND OUTCOMES

iii. Bandicoot Monitoring Signpost Re-evaluation With Rumble Strips:

T

This device works to draw attention to the endangered LNB population, while also providing a numerical representation of annual mortality for the area.

The sign will be paired with rumble strips across Darley Road to bring awareness to drivers.

The sign and strips will install a sense of responsibility in drivers, and will allow them to slow to an adequate level. This will not impose any physical restrictions upon any ambulances or other emergency vehicles.

2. ITEM 8 - AMENDED 10/50 VEGETATION CLEARING CODE OF PRACTICE FOR NEW SOUTH WALES – NSW RURAL FIRE SERVICE

Due to Council's and community concerns and extensive press coverage, the government has decided that:

- Clearance entitlement zone can be reduced from 350m to 150m for Category 2 bushland
- Councils should reclassify their bushland and make submissions by 14 November, 2014.

RECOMMENDATION

That the minutes of the Community Environment Advisory Committee meeting on 8 October be received and noted:

1. ITEM 5 - LONGNOSED BANDICOOT UPDATE. REPORT ON TRAPPING AND OUTCOMES

iii. Bandicoot Monitoring Signpost Re-evaluation With Rumble Strips:

Following a discussion of various options for Darley Road in the vicinity of Manly Hospital, the committee fully supports:

- Visually striking signage, ie picture of 3 orphan bandicoots, with a text of "slow down for us"
- Electronic sign which tells drivers "how fast you are travelling now"

Report Of Committees Report No. 39 (Cont'd)

- Rumble strips to slow traffic down
- Council should consider installing a security camera

A similar presentation to Council's Traffic Committee and determine the feasibility of various actions.

2. ITEM 8 - AMENDED 10/50 VEGETATION CLEARING CODE OF PRACTICE FOR NEW SOUTH WALES – NSW RURAL FIRE SERVICE

The Committee recommends to the General Manager that:

1. Bushland staff should ground truth their classification of remnant bushland areas, parks and reserves to ascertain whether they pose a fire risk to neighbouring properties.
2. Council write to Rural Fire Commissioner to request a suspension of the present clearing regime and the return to the status quo while the proposed new regime is reviewed.
3. Council prepare another submission by 14 November. Due to the prevalence of steep slopes of 18 degrees or more in Manly, Council should map or work to refine the definition in order to avoid soil erosion and landslip risk.

ATTACHMENTS

There are no attachments for this report.

OM10112014RC_3.DOC

***** End of Report Of Committees Report No. 39 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Report Of Committees Report No. 40
SUBJECT: Minutes for notation by Council - Manly Sister Cities 22 October 2014
FILE NO: MC/14/135202

This report was dealt with at the Manly Sister Cities Advisory Committee meeting of 22 October 2014 and was listed as a Recommendation in those minutes. The item is hereby submitted to the Ordinary Meeting, together with the minutes for formal notation by Council.

ITEM 4.5 Art Exhibition (part)

Art Exhibition

Manly Art Gallery & Museum is hosting an exhibition of works by Indigenous artist Des Mullion whose painting, *Raids and Wars* was donated last year by students from Gunnedah to Manly Council.

The exhibition of 25 new paintings by Des Mullion will feature as part of the Guringai Festival from 8 May – 28 June 2015. Manly Art Gallery and Museum is seeking support for the Gallery's efforts in bringing this exhibition to Manly, thereby further deepening the connection between Manly and Gunnedah.

There will be some expenses related to the exhibition in terms of accommodation for the artist, printing of invitations, freight of the works to and from Manly and an artist fee.

Manly Art Gallery & Museum is seeking assistance from the Sister Cities budget to support this exhibition.

Committee members are happy to recommend to the General Manager that an amount up to \$1,500 be contributed by the Sister Cities budget to support the exhibition.

RECOMMENDATION

That the minutes of the Manly Sister Cities meeting on 22 October 2014 be received and noted:

ITEM 4.5 Art Exhibition (part)

The Committee recommended to the General Manager that an amount of \$1,500 from the Sister Cities allocated budget be contributed to the cost of the Des Mullion exhibition at Manly Art Gallery & Museum.

ATTACHMENTS

There are no attachments for this report.

OM10112014RC_4.DOC

***** End of Report Of Committees Report No. 40 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Report Of Committees Report No. 37
SUBJECT: Minutes for notation by Council - ANZAC Centenary Project Working Party - 29 October 2014
FILE NO: MC/14/133199

This report was dealt with at the ANZAC Centenary Project Working Party meeting of 29 October 2014 and was listed as a Recommendation in those minutes. The item is hereby submitted to the Ordinary Meeting, together with the minutes for formal notation by Council.

ITEM 4 Reports – Representatives of each Club presented their report/ideas for the Centenary project.

Henry Wong - General Manager

- Working group program is to include and to manage the comprehensive ANZAC 2015-2018 program for Manly.
 - ANZAC Day 2105 may require the closing of Belgrave and East Esplanade.
 - All Clubs to provide above information to the email address: anzac@manly.nsw.gov.au – established
- Website** to be established by Council www.manly.nsw.gov.au/anzac
- Web site and email address to be established for the project correspondence by Council.
 - Council has applied for a grant to host a number of proposed initiatives in the lead up to and following ANZAC Day.
 - Initiatives include in the grant application: Re-creation of Manly's history, biographies of 200 soldiers in the period 1914-18, photographic exhibition, Banners, Photographic projections of Manly's fallen soldiers as a light show onto the buildings at The Corso and Town Hall, marching bands, orchestra, choir, 1915, recruitment march to the wharf.
 - Local Schools to prepare and plant Poppy exhibition, art craft, choir and bands to present songs of the period.

RECOMMENDATION

That the minutes of the ANZAC Centenary Project Working Party meeting of 29 October 2014 be received and noted:

ITEM 4 Reports – Representatives of each Club presented their report/ideas for the Centenary project.

The Working Party recommended to the General Manager:

That the initiatives noted in the working party minutes of 29 October 2015, are discussed for prioritising these items into a program to be delivered through the collaborative efforts of the member clubs and organisations.

ATTACHMENTS

There are no attachments for this report.

OM10112014RC_2.DOC

***** End of Report Of Committees Report No. 37 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Corporate Services Division Report No. 23
SUBJECT: Report on Council Investments as at 30 September 2014
FILE NO: MC/14/131802

SUMMARY

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the Investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

REPORT

Council is required to report on a monthly basis, all invested funds which have been made in accordance with the Local Government Act 1993, The Local Government (General) Regulation 2005, and Council's Investment Policy.

Attached is the report of the bank balances and investment performance for **October 2014**.

Legislative & Policy Implications

Manly Council Investment Policy
Section 625 Local Government Act 1993
Clause 212 Local Government (General) Regulation 2005
DLG Circular 11-01 – Ministerial Investment Order dated 12 January 2011
DLG Circular 10-11 – Investment Policy Guidelines

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Investment Performance

The Investment Report shows that Council has total Investments of \$48,964,435 comprising a Commonwealth Bank Balance of \$9,283,686 and Investment Holdings of \$39,680,749 directly managed.

Investments overall performed above the 90 day average Bank Bill Swap Rate (BBSW) for the month providing a return of 3.51% (*Council Benchmark =2.72% - benchmark is 90 day average BBSW*).

The investment with Emu Note (Dresdner Bank) is not paying interest coupons and initiating capital guarantee mechanisms to protect the investment. The average rate of return for investments paying interest is 3.58%.

Corporate Services Division Report No. 23 (Cont'd)**Movements in Investments for the Month of October 2014****Investments Made**

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>
NIL		

Investments Matured

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>	<u>Redeemed Value</u>
NIL			

RECOMMENDATION

That the statement of Bank Balances and Investment Holdings as at 31 October 2014 be received and noted.

ATTACHMENTS

AT- 1 Investment Report 4 Pages

OM10112014CSD_1.DOC

***** End of Corporate Services Division Report No. 23 *****

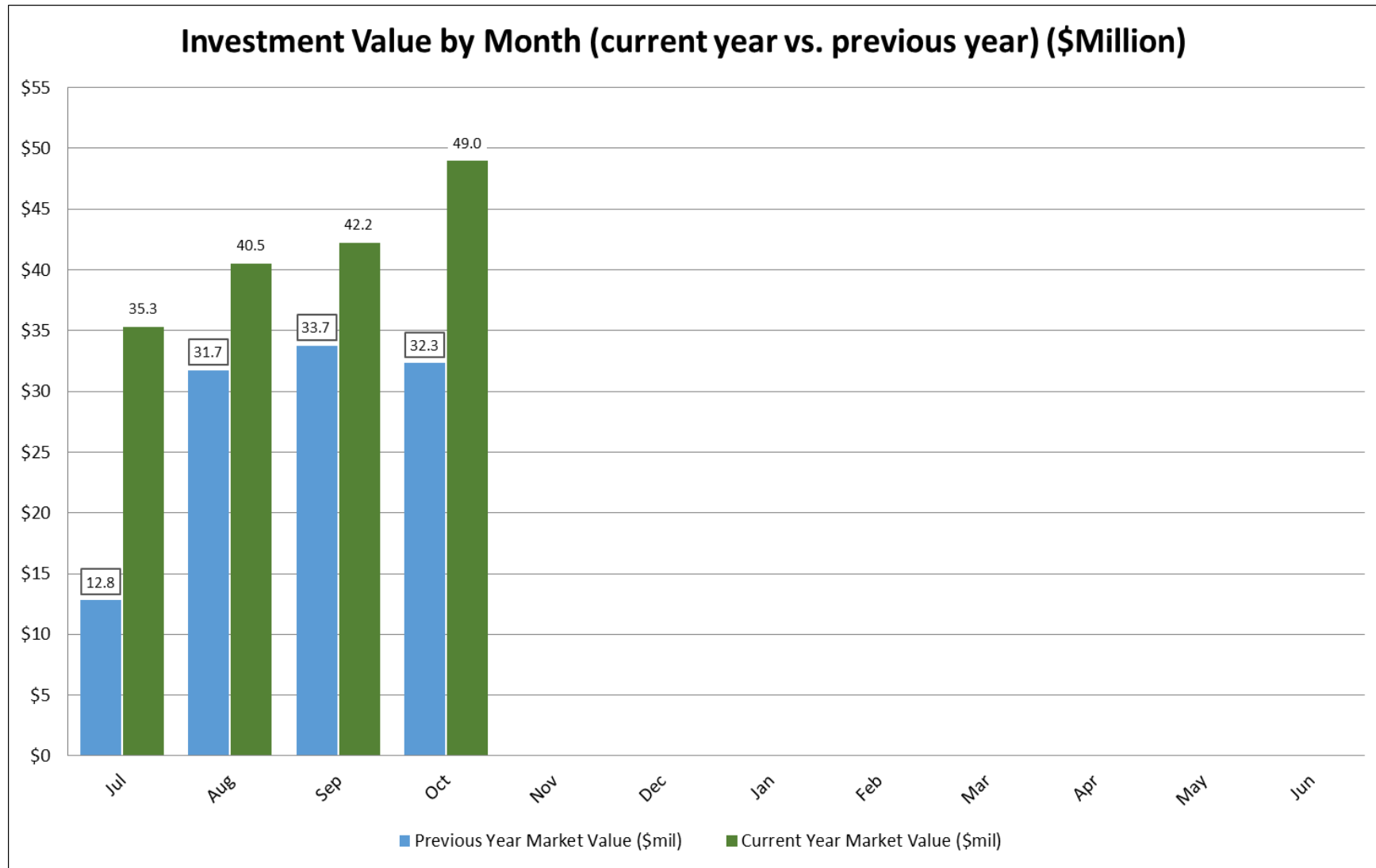
ATTACHMENT 1

Corporate Services Division Report No. 23.DOC - Report on Council Investments as at 30 September 2014 Investment Report

MANLY COUNCIL INVESTMENT PORTFOLIO as at 31 October 2014											
	Form of Investment	Investment \$	Market Value \$	Percentage of Portfolio	S & P Rating	Date Invested	Call/Maturity Date	Interest Rate	Interest		
									YTD	Oct 2014	
Directly Managed Funds											
Trading Account											
CBA	Cash Trading Account	9,283,686	9,283,686	18.96%	AA-			2.45% ⁽²⁾	10,251	1,958	
Others											
CBA	At Call	1,586,416	1,586,416	3.24%	AA-	At Call	At Call	2.60%	23,289	5,151	
AMP	At Call	3,596,633	3,596,633	7.35%	A+	At Call	At Call	3.15%	27,272	9,622	
Macquarie Bank	At Call	39,661	39,661 ⁽³⁾	0.08%	A	At Call	At Call	2.50%	96	81	
RaboDirect	TD	719,877	719,877	1.47%	AA-	07/07/2014	07/07/2015	3.65%	8,351	2,232	
RaboDirect	TD	238,162	238,162	0.49%	AA-	06/08/2014	06/08/2015	3.50%	1,964	708	
AMP	TD	1,000,000	1,000,000	2.04%	A+	25/08/2014	25/05/2015	3.50%	6,425	2,973	
AMP	TD	1,000,000	1,000,000	2.04%	A+	20/08/2014	16/02/2015	3.50%	6,904	2,973	
Bank of Queensland	TD	1,000,000	1,000,000	2.04%	A-	18/08/2014	16/02/2015	3.50%	7,096	2,973	
Bank of Queensland	TD	1,000,000	1,000,000	2.04%	A-	18/08/2014	16/02/2015	3.50%	7,096	2,973	
Bank of Queensland	TD	1,000,000	1,000,000	2.04%	A-	20/05/2014	20/05/2015	3.66%	12,334	3,108	
Bank of Queensland	TD	1,000,000	1,000,000	2.04%	A-	01/09/2014	04/03/2015	3.50%	5,753	2,973	
Bankwest	TD	1,000,000	1,000,000	2.04%	AA-	11/09/2014	10/12/2014	3.35%	4,589	2,845	
Bendigo and Adelaide Bank	TD	1,000,000	1,000,000	2.04%	A-	12/06/2014	09/12/2014	3.50%	11,795	2,973	
CBA	TD	1,000,000	1,000,000	2.04%	AA-	01/09/2014	02/03/2015	3.55%	5,836	3,015	
CBA	TD	1,000,000	1,000,000	2.04%	AA-	03/09/2014	04/03/2015	3.53%	5,609	2,998	
CBA	TD	1,000,000	1,000,000	2.04%	AA-	30/05/2014	29/11/2014	3.58%	12,064	3,041	
CBA	TD	1,000,000	1,000,000	2.04%	AA-	28/08/2014	26/02/2015	3.52%	6,172	2,990	
ING Direct	TD	1,000,000	1,000,000	2.04%	A-	20/05/2014	17/11/2014	3.52%	11,862	2,990	
ING Direct	TD	1,000,000	1,000,000	2.04%	A-	18/08/2014	16/02/2015	3.56%	7,218	3,024	
ING Direct	TD	1,000,000	1,000,000	2.04%	A-	03/06/2014	01/12/2014	3.61%	12,165	3,066	
ING Direct	TD	1,000,000	1,000,000	2.04%	A-	03/06/2014	01/12/2014	3.61%	12,165	3,066	
Macquarie Bank	TD	1,000,000	1,000,000	2.04%	A	26/08/2014	22/02/2015	3.45%	6,238	2,930	
ME Bank	TD	1,000,000	1,000,000	2.04%	A2	26/08/2014	24/11/2014	3.35%	6,058	2,845	
ME Bank	TD	1,000,000	1,000,000	2.04%	A2	03/06/2014	04/03/2015	3.67%	12,367	3,117	
National Bank	TD	1,000,000	1,000,000	2.04%	AA-	26/08/2014	23/02/2015	3.60%	6,510	3,058	
National Bank	TD	1,000,000	1,000,000	2.04%	AA-	26/08/2014	23/02/2015	3.60%	6,510	3,058	
National Bank	TD	1,000,000	1,000,000	2.04%	AA-	26/05/2014	25/02/2015	3.62%	12,199	3,075	
National Bank	TD	1,000,000	1,000,000	2.04%	AA-	30/05/2014	01/12/2014	3.60%	12,132	3,058	
Rural Bank	TD	1,000,000	1,000,000	2.04%	A-	03/06/2014	01/12/2014	3.60%	12,132	3,058	
Suncorp Bank	TD	1,000,000	1,000,000	2.04%	A+	27/05/2014	24/11/2014	3.55%	11,963	3,015	
Westpac	TD	1,000,000	1,000,000	2.04%	AA-	07/07/2014	07/01/2015	3.77%	11,981	3,202	
Westpac	TD	1,000,000	1,000,000	2.04%	AA-	07/07/2014	07/01/2015	3.77%	11,981	3,202	
Westpac	TD	1,000,000	1,000,000	2.04%	AA-	07/07/2014	07/04/2015	3.69%	11,727	3,134	
Westpac	TD	1,000,000	1,000,000	2.04%	AA-	07/07/2014	07/04/2015	3.69%	11,727	3,134	
Westpac	TD	1,000,000	1,000,000	2.04%	AA-	07/07/2014	07/04/2015	3.69%	11,727	3,134	
Wide Bay Australia Ltd	TD	1,000,000	1,000,000	2.04%	A2	28/03/2014	30/03/2015	3.81%	12,839	3,236	
Wide Bay Australia Ltd	TD	1,000,000	1,000,000	2.04%	A2	27/05/2014	25/11/2014	3.60%	12,132	3,058	
Wide Bay Australia Ltd	TD	1,000,000	1,000,000	2.04%	A2	01/04/2014	01/04/2015	3.70%	12,468	3,142	
Emu Note - Dresdner Bank AG	Struct'd Note	500,000	485,800	1.02%	A	25/10/2005	30/10/2015	0.00%	-	-	
	Total	39,680,749	39,666,549	81.04%							
Total Directly Managed Funds									48,964,435	48,950,235	100.00%
Retired Investments									74,007	-	
TOTAL PORTFOLIO									48,964,435	48,950,235	100%
BENCHMARK⁽¹⁾									2.72%		
Notes:											
¹ Benchmark is 90 day BBSW as at 31 October 2014											
² CBA Trading account not included in the monthly portfolio return calculation											
³ Market Value as at 30 September 2014											

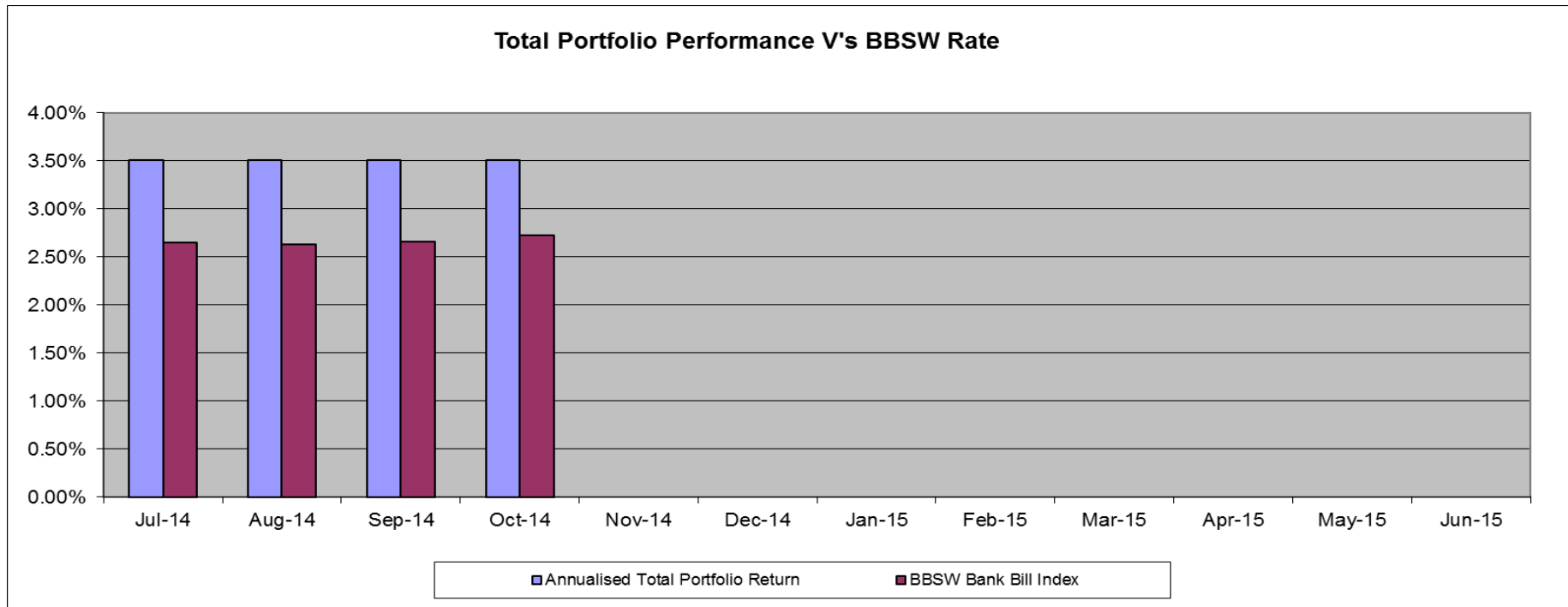
ATTACHMENT 1

Corporate Services Division Report No. 23.DOC - Report on Council Investments as at 30 September 2014
Investment Report

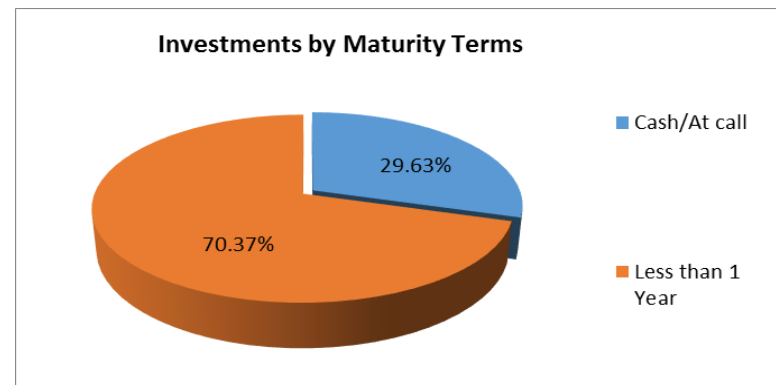


ATTACHMENT 1

**Corporate Services Division Report No. 23.DOC - Report on Council Investments as at 30 September 2014
Investment Report**

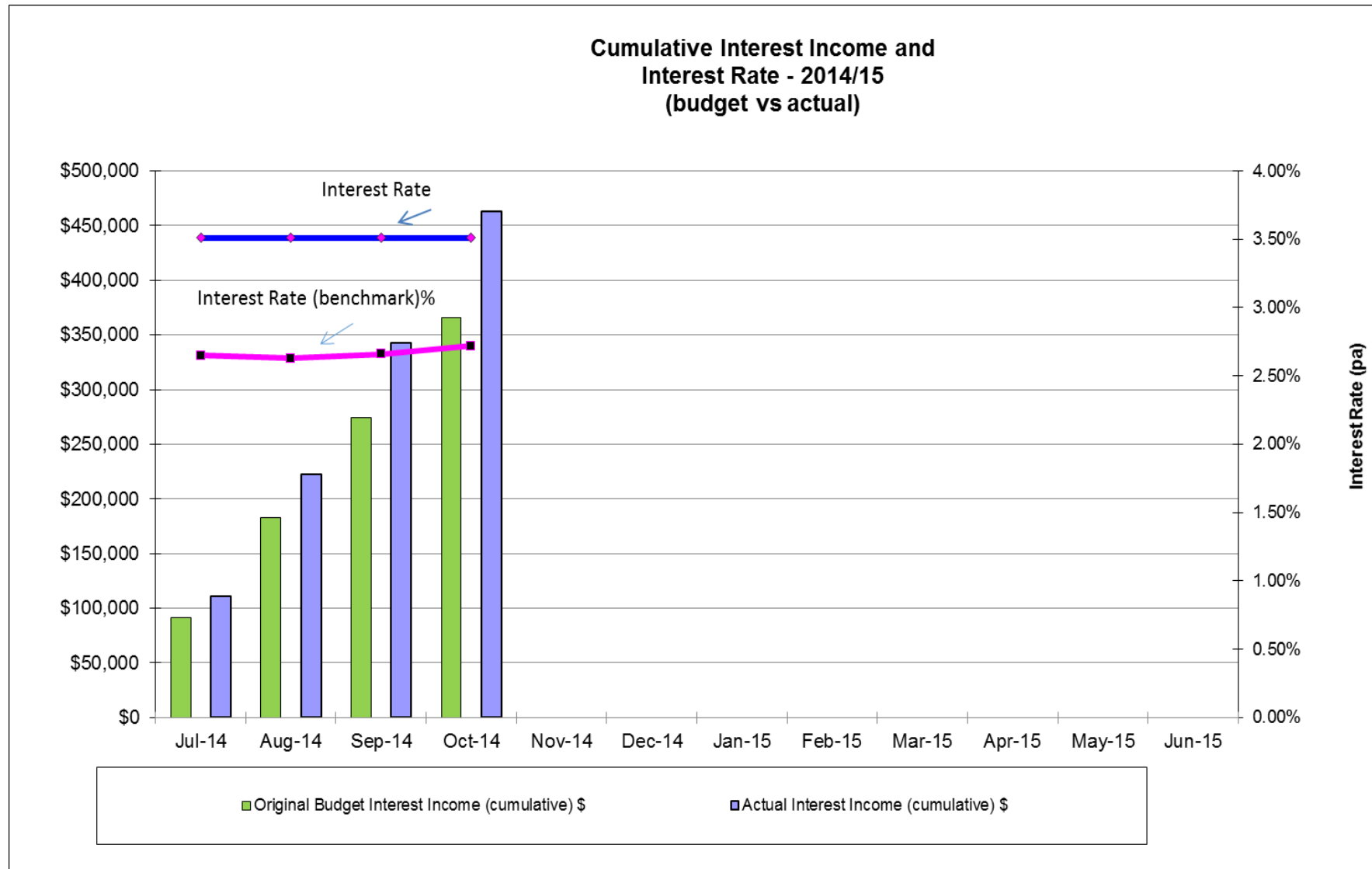


Summary by Credit Rating		No.
AA-	52.75%	18
A+	13.47%	4
A-	20.42%	10
A	3.14%	3
A2	10.21%	5
	100.00%	40



ATTACHMENT 1

**Corporate Services Division Report No. 23.DOC - Report on Council Investments as at 30 September 2014
Investment Report**



TO: Ordinary Meeting - 10 November 2014
REPORT: Corporate Services Division Report No. 24
SUBJECT: First Quarter Report (1 July to 30 September 2014) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2014-15 and Budget 2014-15
FILE NO: MC/14/132200

SUMMARY

This report provides the first progress report for Council's One Year Operational Plan 2014-15 forming part of the Delivery Program 2013-2017 and the period 1 July to 30 September 2014, in accordance with the requirements of section 404(5) of the *Local Government Act, 1993*.

Attached is a detailed matrix and graphs showing this Council progress in this period.

Quarterly Financial Review Reports for the quarter ending 30 September 2014, including variation recommendations are also discussed and detailed in the Attachments.

REPORT

Section 404(5) of the *Local Government Act, 1993*, requires the General Manager to ensure that regular progress reports are provided to the council "with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every 6 months".

In June 2014, Council adopted the Community Strategic Plan Beyond 2024 and its various components, including the Four Year Delivery Program 2013-2017 readjusted for the One Year Operational Plan 2014-15.

The Delivery Program establishes the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan Beyond 2024 within the resources available under the Resourcing Strategy. This cascades downwards to the various actions that are articulated in the Operational Plan 2014-15 that are reported to Council on a quarterly basis (September 2014, December 2014 and March 2015 through quarterly reports) and annual basis for the year ending 30 June 2015 (through the Annual Report).

Contained within the Delivery Program are the four main strategic directions undertaken by Council that provide a focus for the development of key goals and strategies arising from the adoption of the Community Strategic Plan. These are:

1. Social Priorities
2. Economic Priorities
3. Environmental Priorities
4. Governance Priorities

The attached spreadsheet (see Attachment 1) shows progress on the various Delivery Program strategies and actions for the July to September 2014 quarter, and is circulated under separate cover, along with trend data on the key performance indicators. The graphs (at Attachment 2), display monthly data for 2014, and the 2013 and 2012 calendar years for comparative purposes, and are also circulated under separate cover.

This Report provides for the requirement of statutory reporting on the Council's four Strategic directions in the Delivery Program for the period ending 30 September 2014.

Some of the key Delivery Program highlights for the 1st quarter are as follows:

Social priorities – Council continues working to improve community safety, providing services library, information and a variety of cultural services. This includes programs relating to late night

Corporate Services Division Report No. 24 (Cont'd)

transport education, youth and children's services, meals on wheels, library events and services, citizenship and special needs specific programming. The professional lifeguard service continues to provide safe swimming with various preventative measures undertaken on Manly Ocean Beach during the start of the swimming season, and warmer spring months. Highlights in the cultural area include the Arts Festival starting in September.

Economic priorities – Key projects have progressed relating to the former Seaforth TAFE Site, including preparations for community spaces and finalisation of the BUPA Health Services lease of the site. The Manly 2015 project is progressing in terms of streetscape designs for Raglan street. Maintenance and improvements to our community infrastructure took place through footpath audits and capital works programs, HopSkipJump community bus network, and car parking facilities. Collaboration with the Manly Chamber of commerce continued through the operation of the Manly Mainstreet program and the Hello Manly site at Manly Wharf.

Governance priorities – continuous progress is being made with improvements to Council's governance and reporting systems, policies and procedures. Improvements in electronic systems for customer services and transactions such as rates and parking permits continue. Computer system upgrades continue to improve internal operations, productivity and efficiency. At the same time, strategic organisational development initiatives focusing on Work Health & Safety, performance partnering, training and the Investors in People program benefit staff outcomes. Council will continue working with its regional stakeholders through SHOROC to improve resources for the local area and Northern Beaches region through savings and enhancements to waste, transport, and health.

QUARTERLY FINANCIAL REPORT

This Financial Report for the period ending 30 September 2014 for the first quarter 2014/2015 Financial Year has been prepared in accordance with the Clause 203(2) of the Local Government (General) Regulation, 2005. The Division of Local Government has also issued guidelines to Councils regarding the requirements for the Quarterly Budget Review Statements (QBRS) reporting.

The QBRS are now required to be presented on an accrual basis, and include the following Statements:

1. Budget Review Statement by the Responsible Accounting Officer on Council's financial position
2. Income and Expenses Budget Review Statement (with recommended variations)
3. Capital Budget Review Statement
4. Cash and Investments Statement
5. Key Performance Indicators
6. Summary of Contracts entered into during the Quarter
7. Consultancy and Legal Expenses Statement

Council's Budget as presented to Council has been prepared on a "Cash" basis, while the 4 Year Delivery Plan Budget and LTFP adopted by Council in June 2014 with the Community Strategic Plan is prepared on an "Accruals" basis.

Corporate Services Division Report No. 24 (Cont'd)

The following is a summary of Council's adopted Cash Budget for 2014/2015 and revised Budget Estimates as at 30 September 2014:

	Original Budget	Revised Budget
Operating Income	\$79,572,164	\$79,753,055
Capital Income	\$55,473,314	\$55,584,272
Total Income	<u>\$135,045,478</u>	<u>\$135,337,327</u>
Operating Expenditure	\$76,935,345	\$77,053,539
Capital Expenditure	\$58,614,567	\$58,788,222
Total Expenditure	<u>\$135,549,912</u>	<u>\$135,841,760</u>
Net Surplus / (Deficit)	<u>(\$504,434)</u>	<u>(\$504,434)</u>

The Statements (listed above) setting out details of the variations to the Budget for the financial year ended 30 June 2015 are attached as Attachment 3.

The September 2014 quarter budget review reports no change to the original cash budget deficit for the financial year of \$504,434. This original deficit is due to the Court's decision on the Stuart Street properties. On an accrual basis the Quarterly Budget Review Statement forecasts a quarterly deficit of \$30,000. The full annual financial statement Net operating Result forecast is \$2.862million and Net Operating Result before Capital Income is forecast \$2.432million.

RECOMMENDATION**THAT:**

1. The first quarterly report for the 2014-15 Operational Plan and progress report with the second year of Council's Delivery Program 2013-2017 be received and noted; and
2. The Financial Statement for the quarter ended 30 September 2014, including the revised estimates and recommended variations contained within the report, be adopted.

ATTACHMENTS

AT- 1	Delivery Program First Quarter Matrix	19 Pages	Circulated in Attachments document
AT- 2	Quarterly Budget Review September	13 Pages	Circulated in Attachments document
AT- 3	KPI Graphs Quarterly Report	12 Pages	Circulated in Attachments document

OM10112014CSD_2.DOC

***** End of Corporate Services Division Report No. 24 *****

TO: Ordinary Meeting - 10 November 2014
REPORT: Corporate Services Division Report No. 26
SUBJECT: Financial Statements for the Year Ended 30 June 2014
FILE NO: MC/14/134531

SUMMARY

Presentation of the Audited General Purpose and Special Purpose Financial Statements for the financial year ended 30 June 2014.

REPORT

Council is required to present its Audited General Purpose and Special Purpose Financial Statements for the financial year ended 30 June 2014, together with the Auditor's Report, at a meeting of Council within 5 weeks of receipt of the Auditor's Report.

At Council's Ordinary Meeting of 13 October 2014, the draft Financial Statements for the period 1 July 2013 to 30 June 2014 were referred to Council's Auditors, Hill Rogers Spencer Steer for audit.

The signed Auditor's Report has now been received, and is included in the General Purpose and Special Purpose Financial Statements for the Year ended 30 June 2014.

In accordance with the requirements of the Local Government Act, a public notice was published advising that the Financial Statements are available for inspection at Council, and that they would be formally presented to Council at its Meeting to be held on Monday 10 November 2014.

As required by legislation, a copy of the annual Financial Statements was forwarded to the Division of Local Government on 22 October 2014.

A copy of the Financial Statements has also been circulated separately to all Councillors, and will be tabled at the meeting.

A representative from Council's Auditors has been invited to be in attendance at the meeting to present their report and to answer any questions.

In accordance with Section 420 of the Local Government Act, any person may make a submission to Council within seven (7) days after the Statements are presented to the Council.

Financial Results:

For the year ended 30 June 2014, Council recorded an Operating Surplus of \$1.976 million from Ordinary Activities before Capital Amounts. Operating result after Capital Amounts - Grant & Contributions is a surplus of \$ 4.592 million.

A summary of the Financial Statements is provided below:

	2014	2013
	\$'000	\$'000
Income Statement		
Total Income from Continuing Operations	64,273	60,884
Total Expenses from Continuing Operations	59,681	59,525
Operating Result from Continuing Operations	4,592	1,359
Net Operating Result for the year	4,592	1,359
Net Operating Result before Grants & Contributions provided for Capital Purposes	1,976	779

Corporate Services Division Report No. 26 (Cont'd)

Statement of Financial Position		
Total Current Assets	36,877	19,358
Total Current Liabilities	(20,864)	(185,977)
Total Non Current Assets	699,257	699,095
Total Non Current Liabilities	(27,727)	(16,525)
Total Equity	687,543	682,951
Other Financial Information		
Operating Performance Ratio (%)	3.4%	0.7%
Own Source Operating Revenue Ratio (%)	90.0%	91.5%
Unrestricted Current Ratio	2.75 : 1	1.54 : 1
Debt Service Cover Ratio (%)	346.9%	485.5%
Rates & Annual Charges Outstanding Ratio (%)	2.8%	3.8%
Cash Expense Cover Ratio (times)	7.0 x	3.2 x

Summary

All Councils are required to have their annual financial statements prepared and audited by 31 October each year, and a copy lodged with the Department of Local Government by 7 November. A copy of Council's General Purpose and Special Purpose Financial Statements for the Year ended 30 June 2014 with the Auditor's Report has been forwarded to the Division of Local Government.

In summary, on the consolidated basis (including joint ventures), Council's financial statements show:

1. An increase in Net Assets for the year of \$4.592 million to \$687.543 million (\$682.951 million previous year). Primarily due to the Net Operating Result for the year.
2. Expenses from ordinary operations amounted to \$59.681 million (\$59.525 million).
3. Revenues from Ordinary Activities including capital grants and contributions amounted to \$64.273 million (\$60.884 million).
4. Operating result from Ordinary Activities before capital items of \$1.976 million surplus (\$0.779 million previous year).
5. Net Operating result after capital grants and contributions \$4.592 million surplus (\$1.359 million previous year).
6. Operating Revenues (before capital grants & contributions) increased by \$3.389 million and there was an increase in Operating Expenses of \$0.156 million resulting in a net surplus before capital income increase of \$1.197 million.
7. The Unrestricted Current Ratio is 2.75:1 (1.54:1 previous year).
8. Operating performance Ratio is 3.4% (0.7% previous year).
9. Percentage of rates, annual and extra charges collected was 97.2% (96.2%).
10. Available Working Capital at 30 June 2014 was \$1.035 million (\$0.416 million in 2013). Cash and Investments held at 30 June 2014 were \$33.338 million (\$15.892 million in 2013). Of this amount \$8.008 million (\$6.319 million) is externally restricted; \$23.616 million (\$8.393 million) is internally restricted; and \$1.714 million (\$1.180 million) is unrestricted.

Corporate Services Division Report No. 26 (Cont'd)

RECOMMENDATION

That:

1. The General Purpose and Special Purpose Financial Statements for the Year Ended 30 June 2014 together with the Auditors Reports be received; and
2. Council's Auditors, Hill Rogers Spencer Steer Chartered Accountants, be thanked for their attendance.

ATTACHMENTS

There are no attachments for this report.

OM10112014CSD_3.DOC

***** End of Corporate Services Division Report No. 26 ***** .